



# COMPREHENSIVE GUIDE TO **POLITICAL PARTY REGISTRATION** IN NIGERIA

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As Outlined in the INEC Guideline.

# STEP ONE

# FOUNDATIONAL REQUIREMENTS

Madantory core conditions must be met:



APPLICATIONS  
MUST BE SUBMITTED  
AT LEAST

**12**  
MONTHS



BEFORE  
A GENERAL  
ELECTION

## LEADERSHIP STRUCTURE

(National Executive Committee - NEC)



THE NEC MUST BE  
FEDERALLY  
REPRESENTATIVE,  
WITH MEMBERS  
DRAWN FROM AT  
LEAST 24 STATES  
AND THE FCT.

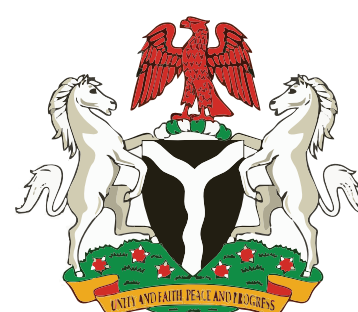
EACH NEC MEMBER MUST  
PROVIDE:

- A VALID PROOF OF ORIGIN  
FROM THEIR STATE  
(INDIGENE CERTIFICATE)
- VALID CONTACT DETAILS  
AND IDENTIFICATION

## PROHIBITED ELEMENTS



ETHNIC,  
RELIGIOUS, OR  
REGIONAL  
REFERENCES IN  
THE PARTY NAME,  
SLOGAN, OR  
SYMBOL



SYMBOLS THAT RESEMBLE:  
▪ NATIONAL COAT OF ARMS  
▪ ARMED FORCES OR  
PARAMILITARY  
AGENCIES  
▪ TRADITIONAL, ETHNIC,  
OR RELIGIOUS EMBLEMS



USE OF LOGOS FROM  
DEREGISTERED  
POLITICAL  
PARTIES (WITHIN 5  
YEARS OF  
DEREGISTRATION)

# **STEP TWO**

# **PROVISIONAL APPROVAL PHASE**



**INEC to assess the identity and symbol of the proposed party**

## **SUBMISSION OF LETTER OF INTENT**



### **CONTAINING:**

- **PROPOSED PARTY NAME**
- **ACRONYM (MUST BE A MAXIMUM OF 6 CHARACTERS)**
- **A COLOR SKETCH OF THE INTENDED SYMBOL/LOGO**



## **INEC WILL:**

- **CHECK THE UNIQUENESS OF THE NAME AND ACRONYM**
- **EVALUATE THE CULTURAL, POLITICAL, AND LEGAL NEUTRALITY OF THE PROPOSED IDENTITY**
- **DETERMINE IF THE REQUEST MEETS ALL CRITERIA UNDER THE 1999 CONSTITUTION AND ELECTORAL ACT**

**A WRITTEN RESPONSE EITHER APPROVAL (WITH CONDITIONS) OR REJECTION (WITH REASONS PROVIDED)**

### **ONCE APPROVAL IS GRANTED:**



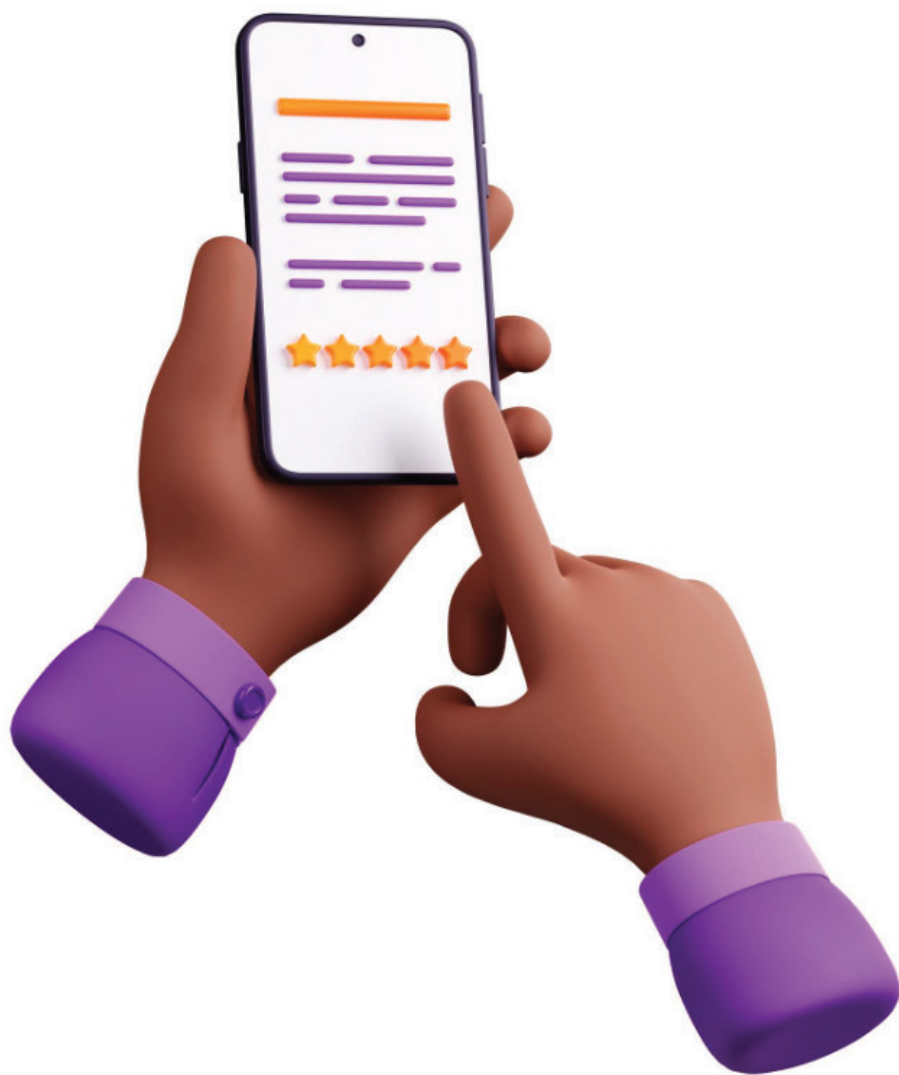
- **INEC WILL RESERVE THE PARTY SYMBOL FOR 30 DAYS ONLY**
- **THE APPLICANT MUST PAY A NON-REFUNDABLE ADMINISTRATIVE FEE (AS PRESCRIBED BY INEC)**
- **FAILURE TO MAKE PAYMENT WITHIN 30 DAYS TERMINATES THE PROCESS ENTIRELY, AND YOU MUST RESTART**

# STEP THREE FORMAL APPLICATION



## Completion of Form EC15A(1)

This is the main registration stage. It begins after fee payment and requires a digital Access Code issued by INEC.



## MANDATORY ATTACHMENTS

**APPLICANTS MUST UPLOAD AND SUBMIT THE FOLLOWING:**

**A. PARTY CONSTITUTION**

**B. PARTY MANIFESTO**

**C. HEADQUARTERS VERIFICATION**

- Upload a notarized title deed or lease agreement showing that the party maintains a functional office in Abuja

**D. NEC REGISTER**

- Include a certified list showing Full names and residential addresses, Valid identification numbers (PVC/International Passport), Contact phone numbers and emails

**E. INCLUDE A CERTIFIED LIST SHOWING**

**F. AFFIDAVIT OF AUTHENTICITY**

- Sworn affidavit by either the National Chairman or National Secretary at the Federal High Court confirming the truthfulness of all submitted documents



All documents must be submitted within 30 days of paying the administrative fee

# **STEP FOUR**

# **INEC MULTI-LEVEL VERIFICATION PHASE**



Once the application is submitted, INEC will conduct a rigorous 60-day verification process involving both document review and physical validation.

## **DOCUMENT AUTHENTICATION**



- **INEC WILL CROSS-CHECK ALL FILES AND SIGNATURES.**
- **THE PARTY'S CONSTITUTION AND MANIFESTO WILL UNDERGO LEGAL VETTING.**

## **PHYSICAL OFFICE INSPECTION**



INEC will pay an unannounced visit to the party's Abuja headquarters to assess:

- **OFFICE FUNCTIONALITY**
- **STAFF PRESENCE AND INFRASTRUCTURE**
- **WHETHER THE OFFICE TRULY EXISTS AND OPERATES**

## **NEC MEMBER VETTING**



**NEC MEMBERS MUST APPEAR IN PERSON FOR IDENTITY CONFIRMATION.**

**INEC WILL VALIDATE:**

- **ID DOCUMENTS**
- **STATE OF ORIGIN VIA INDIGENE CERTIFICATES**
- **CONTACT DETAILS**

## **SYMBOL CLEARANCE**

**FINAL CHECK TO ENSURE THAT THE PARTY'S PROPOSED SYMBOL:**

**INEC WILL VALIDATE:**

- **DOES NOT RESEMBLE EXISTING OR DEREGISTERED PARTY SYMBOLS**
- **DOES NOT VIOLATE CULTURAL, RELIGIOUS, OR NATIONAL SENSITIVITIES**

## STEP FIVE

# FINAL OUTCOME: APPROVAL OR REJECTION



### APPROVAL CONDITIONS

A PARTY WILL BE GRANTED FULL  
REGISTRATION ONLY IF:

- A. THERE ARE NO DOCUMENT  
INCONSISTENCIES
- B. ALL LEADERSHIP AND  
STRUCTURAL REQUIREMENTS  
ARE MET
- C. THE ABUJA OFFICE IS  
FUNCTIONAL AND VERIFIED
- D. THE NEC REFLECTS TRUE  
FEDERAL SPREAD



### GROUND FOR REJECTION

A REGISTRATION REQUEST WILL  
BE DENIED IF:

- A. FALSE OR UNVERIFIABLE NEC  
DATA IS SUBMITTED
- B. THE PARTY LACKS FEDERAL  
REPRESENTATION IN ITS NEC
- C. THE SYMBOL/LOGO VIOLATES  
NATIONAL STANDARDS



### CERTIFICATE ISSUANCE

IF APPROVED:

- A. A CERTIFICATE OF REGISTRATION IS PRESENTED  
TO THE NATIONAL CHAIRMAN
- B. THE PARTY'S NAME IS ENTERED INTO THE INEC  
NATIONAL REGISTER
- C. THE PARTY IS PUBLICLY LISTED IN THE FEDERAL  
GOVERNMENT GAZETTE



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